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**MEMORANDUM FOR:** Deputy Director for Support

**SUBJECT:** Administrative Authorities

**REFERENCE:** Memo dtd 23 Aug 67 for DCI fr OGC and OLC, subject: Legislative and Administrative Authority for Payment of Travel Expenses, Allowances and Other Fringe Benefits to Agency Employees

1. The Director has approved utilizing the Agency's statutory authorities to adopt the administrative authority (except salary) of the Foreign Service Act, as amended, or as it may hereafter be amended, or of any other laws determined to be necessary for the proper administration of all employees of the Agency. He has delegated the authority to make such determinations to the Executive Director-Comptroller. The principle involved is to make sure that the travel expenses, allowances and other fringe benefits provided to Agency employees are as favorable as those provided in existing laws or in laws hereafter enacted for other government employees in similar circumstances.

2. Please have a review made of the existing Agency authorities in the fields involved and, in coordination with the Office of General Counsel and the Office of Legislative Counsel, recommend to me what changes, if any, are appropriate in the light of this principle. As part of its normal functions, the Office of Legislative Counsel will be expected to keep you informed of pending or new legislation which may affect these authorities for further recommendations to me in the future.

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L. K. WHITE  
Executive Director-Comptroller

cc: OGC  
OLC